



Employment Application



PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE	AIRAID Filter Company, LLC/Evergreen Performance 2688 E. Rose Garden Lane Phoenix, AZ 85050 (602) 443-3333	OFFICE USE ONLY: Date received: Reviewed by:
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NOTE: Resumes and cover letters may be attached to application. However, be sure to answer all questions on the application. Completed applications will be given greater consideration than incomplete applications.

PLEASE COMPLETE PAGES 1-5. DATE _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

How long at this address: _____ Email: _____

Telephone (____) _____ Call back Number Cell Phone (____) _____ Call back Number

Are you under age 18 ____YES ____NO

(Be specific) POSITION APPLIED FOR _____ WAGE DESIRED \$ _____ Employment desired: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> FULL- OR PART-TIME	Days/hours available to work No Pref _____ Mon _____ Tues _____ Wed _____ Thur _____ Fri _____ Sat _____ Sun _____ Other _____
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How many hours are you willing to work weekly? _____ OVERTIME? Yes No

When are you available to start work? _____

Do you currently have a relative working here? _____ If yes, who? _____

How did you find out about this position? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

Have you ever been convicted of a crime which may be related to the functions or qualifications of the job for which you are applying? No Yes **A Conviction record will not necessarily disqualify you from employment.**

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

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EMPLOYMENT ELIGIBILITY

Are you currently authorized to work in the United States? ____ YES ____ NO

Can you provide proof of your eligibility to work? ____ YES ____ NO

PROOF OF ELIGIBILITY WILL BE REQUIRED IF HIRED

GENERAL QUESTIONS

Have you ever worked for AIRAID or Evergreen Performance before? Yes No

If Yes, when? _____ For what reason you left? _____

May we contact your present employer? Yes No

How many times in the last six months were you absent from your last employer without advanced notice?

_____ Explain _____

Are you completing this application yourself? Yes No If NO, explain _____

WAREHOUSE POSITIONS

Do you have a driver's license? Yes No Do you have reliable transportation to work? Yes No

Driver's license # _____ State of issue _____ Operator Commercial (CDL)

Chauffeur Expiration date _____

Have you had any accidents during the past three years? How many? _____

Have you had any moving violations during the past three years? How Many? _____

OFFICE POSITIONS

Typing NO YES _____ WPM NO YES 10-key Word NO YES Processing YES _____ WPM

Personal NO YES PC Mac Programs: Excel Word Lotus

Computer YES NO Other _____

MILITARY

HAVE YOU EVER BEEN IN THE ARMED FORCES? Yes No

ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? Yes No

Specialty _____ Date Entered _____ Discharge Date _____

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All Applicants: Please list at least two **professional** references other than relatives.

Name _____
 Position _____
 Company _____
 Address _____
 City, ST _____
 Telephone (_____) _____

Name _____
 Position _____
 Company _____
 Address _____
 City, ST _____
 Telephone (_____) _____

Name _____
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 Company _____
 Address _____
 City, ST _____
 Telephone (_____) _____

Name _____
 Position _____
 Company _____
 Address _____
 City, ST _____
 Telephone (_____) _____

WORK EXPERIENCE Please list your work experience for the **past seven years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number		Name of last supervisor	Employment dates	Pay or salary
			From _____ To _____	Start _____ Final _____
Your most recent job title:				

Reason for leaving (be specific)

List the jobs held, duties performed, skills used/learned, advancements or promotions while you worked at this company.

Name of employer Address City, State, Zip Code Phone number		Name of last supervisor	Employment dates	Pay or salary
			From _____ To _____	Start _____ Final _____
Your most recent job title:				

Reason for leaving (be specific)

List the jobs held, duties performed, skills used/learned, advancements or promotions while you worked at this company.

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CONTINUATION FROM PAGE 3 -- WORK EXPERIENCE

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ATTACH ADDITIONAL SHEETS IF NECESSARY FOR EMPLOYMENT HISTORY

Please use this space to elaborate on any background, experience, or qualifications, which you believe, should be considered in evaluating your qualifications for employment. You may include hobbies, volunteer experience, and other activities you believe relevant. Please omit any information that would disclose your race, gender, age, marital status, ethnic origin, religious or political affiliations, or disability.

PLEASE READ CAREFULLY – APPLICATION FORM WAIVER

As indication that you have read and understood each sentence, please write your initials in the spaces provided below.

In exchange for the consideration of my job application by AIRAID Filter Company, LLC and/or Evergreen Performance (hereinafter called “the Company”), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment,____ or to confer any right to remain an employee of Evergreen Performance, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned,____ and that relationship cannot be altered except by a written instrument signed by the Owner/Managing Member of the Company.____ Both the undersigned and Evergreen Performance may end the employment relationship at any time, without specified notice or reason.____ If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits._____

I authorize investigation of all statements contained in this application.____ I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice.____ I hereby give the Company permission to contact schools, all previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact._____

I understand that, in connection with the routine processing of my employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living.____ Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act._____

Signature of applicant _____

Date: _____

AIRAID Filter Company, LLC and Evergreen Performance are an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Evergreen Performance depends solely on your qualifications.



Thank you for completing this application form and for your interest in our company.